

THE VILLAGES CHARTER SCHOOL, INC. BOARD MEETING
July 30, 2015

The Board of Directors of THE VILLAGES CHARTER SCHOOL, INC. ("Corporation") met at the following time, date and place:

Time: 4:00 p.m.
Date: July 30, 2015
Place: Conference Room
Technology Solutions Group
1026 Canal Street
The Villages, Florida 32162

The following Directors were present at the meeting:

Dale Borrowman
Brian Hudson
Gary Lester
Tracy Mathews

Others in attendance were:

Barb Castro
Steve Johnson
Cathy Hinckley
Peggy Irwin
Randy McDaniel
Gina Ritch
Katia Simmons
Jason Spencer
LeAnne Yerk

Dr. Lester called the meeting of The Villages Charter School, Inc. to order at 4:00 p.m. on July 30, 2015. Dr. Lester announced a quorum of the Directors was present and that the meeting could proceed.

CONSENT ITEMS

Dr. Lester presented the minutes of the June 25, 2015 regular meeting and the July 13, 2015 workshop and **UPON A MOTION** made by Mr. Borrowman and seconded by Mr. Hudson and the unanimous consent of all Board members present, the Board approved the minutes of the June 25, 2015 meeting.

PUBLIC COMMENTS

INFORMATION REPORTS

FINANCIAL REPORT: The Villages made \$857,828 in contributions to the charter school in the month of June and a total of \$2,271,294 for the year ended 6/30/2015.

The Consolidated Statement of Revenue and Expenses shows a net loss of (\$55,933) for the year ended June 30, 2015.

Donations/Miscellaneous Revenue:

The charter school received \$100,654 (before science fair costs) in donations from Buffalo PRIDE and \$25,950 in golf tournament proceeds in June 2015.

Athletics:

The Villages made no contribution to Athletics for the month of June or for the year ended. The Athletics Dept. had a net loss of (\$16,677) for the month of June and a year-to-date net income of \$406 (excluding coaching supplements) at June 30, 2015.

Consolidated Entity/Entire Charter School:

At June 30, 2015, the total expenditures for the charter school as a whole were in line with budget.

ENROLLMENT UPDATE:

Mrs. Hinckley reported steady enrollment. We had projected 14 KG classes and we have 13 and we have waiting lists in grades 3-5. The Middle School has 1 slot available and will have a waiting list for every grade. Data entry clerks are busy scheduling and contacting and entering new families.

FACILITIES UPDATE:

Dr. McDaniel reported most of the projects are completed or very close to completion: bleachers, chorus room, HS Guidance offices, Graphic Arts, Science Lab. The Intermediate Center looks awesome and the Accounting department has moved to their new offices. Everything is on schedule.

OLD BUSINESS

LSSC AGREEMENT

VHS received the designation of an Early College Program with LSSC beginning in the 2012-2013 school year. Each year this agreement between The Villages Charter School and LSSC is developed, revised, and submitted annually after careful review of administrative and procedural relationships between the parties as needed. The Early College Program Dual Enrollment Agreement has been reviewed by the VHS committee, Mrs. Hinckley, K-12 Curriculum Supervisor, Mrs. Thompson, VHS Vice Principal, Mrs. Stephenson, VHS Guidance Counselor and Dr. McDaniel, VCS Director of Education. Dr. McDaniel informed that we currently have 170 students who qualify for this program and asked the board to approve this agreement.

UPON A MOTION by Mr. Borrowman and seconded by Mrs. Mathews and with the unanimous consent of all Board members present, the Board approved the updated Early College Program Dual Enrollment Agreement.

SRO AGREEMENT

Dr. McDaniel presented the current agreement between The Villages Charter School and the Board of County Commissioners of Sumter County for the board's approval. In

this agreement the Sheriff of Sumter County provides two (2) School Resource Officers (SRO) to VCS.

UPON A MOTION by Mr. Hudson and seconded by Mrs. Mathews and with the unanimous consent of all Board members present, the Board approved the new SRO Agreement between VCS and the Board of County Commissioners.

BUDGET AMENDMENT #1

The Villages Charter School received Race to the Top grant funds for Digital Learning in the amount of \$90,216.30 for reimbursement of laptop purchases for student use. A budget amendment is needed to add the grant funds to the 2014-2015 Budget and Mrs. Ritch presented it for board approval.

UPON A MOTION by Mr. Borrowman and seconded by Mr. Hudson and with the unanimous consent of all Board members present, the Board approved the budget amendment.

BUDGET AMMENDMENT #2

The Villages Charter School decided to fulfill a need and start a toddler learning center. The Little Buffalo Learning Center will care for one and two year old children. A budget amendment is needed in the amount of \$32,352 to add the start-up expenses to the 2014-2015 Budget and Mrs. Ritch presented it for board approval.

UPON A MOTION by Mrs. Mathews and seconded by Mr. Borrowman and with the unanimous consent of all Board members present, the Board approved the budget amendment.

NEW BUSINESS

LITTLE BUFFALO LC LEASE

Counsel Johnson requested the board to formally waive Mr. Brian Hudson from voting on this matter due to potential conflict in the relationship between TVCS and The Villages of Lake Sumter, Inc. Upon a motion by Mr. Borrowman and seconded by Mrs. Mathews and with the unanimous consent of all Board members present Mr. Hudson was waived from the voting.

The Villages Charter School has added an early learning program called the "Little Buffalo Learning Center" for students ages 1 & 2. This will be a feeder program to our current Early Childhood Center. Representatives for ownership of the facility at 560 Fieldcrest Drive, The Villages, FL 32162 in the Southern Trace Professional Plaza and for The Villages Charter School, Inc. has worked out an agreement for leasing the property.

UPON A MOTION by Mrs. Mathews and seconded by Mr. Borrowman and with the unanimous consent of all Board members present (*with the exception of Mr. Hudson*), the Board approved the lease between CITIZENS FIRST WHOLESALE MORTGAGE CO., and THE VILLAGES CHARTER SCHOOL, INC.

FACILITY USAGE AGREEMENT

Dr. McDaniel presented a Facility Usage Request from Commissioner of Pop Warner, Brian Summers, for use of the athletic fields at The Villages Charter School. The Pop Warner program is requesting permission to begin practicing for the 2015 season after approval by the Board. All participating players are students enrolled in The Villages Charter School.

UPON A MOTION by Mr. Borrowman and seconded by Mr. Hudson and with the unanimous consent of all Board members present the Board approved the Facility Usage Request by Pop Warner Football.

2015-2016 Budget

Mrs. Gina Ritch presented the VCS annual budget with projected revenue & expenditures and included budget reconciliation with the changes which occurred since the June budget workshop, also including this year's funding, and the addition of phase 8 purchases for renovation.

UPON A MOTION by Mr. Hudson and seconded by Mrs. Mathews and with the unanimous consent of all Board members present the Board approved the 2015-2016 Budget.

HUMAN RESOURCES

HUMAN RESOURCES TRANSACTIONS: Dr. Lester confirmed everyone had reviewed the personnel transactions report.

UPON A MOTION by Mr. Dale Borrowman and seconded by Mrs. Mathews and with the unanimous consent of all Board members present, the Board approved the proposed personnel transactions.

BOARD MEMBER REPORTS

BOARD ATTORNEY REPORT

NONE

OTHER CONSIDERATIONS

Dr. Lester opened the meeting for public input. Hearing no public input, **UPON A MOTION** by Mr. Hudson and seconded by Mrs. Mathews the meeting was adjourned at 4:25 p.m.

Respectively submitted,
Katia Simmons